







Edwin F. Wiegand

TEACHER EXPRESS

Sponsored by Nevada Community Foundation

The Nevada Community Foundation and The Public Education Foundation invite teachers, kindergarten through 12th grade, to participate in the *Teacher Express* Program. *Teacher Express* is designed to respond to you, the teacher, to reduce the need to purchase supplies and materials with personal funds. *Teacher Express* is a fast and efficient program using a one-page e-application via the Internet.

Teachers will have the opportunity to submit requests of financial support, at a maximum of \$500, for the following, as long as they are directly related to science, mathematics or technology instruction:





-  Instructional Supplies
-  Computer Supplies (Software)
-  Audio-Visual Supplies
-  Books & Periodicals

Teacher Express funds will not cover the cost of equipment, professional development, field trips, or special events.

Teachers should avoid asking for funds that could be appropriately funded through other sources or that require a continuing commitment of funds beyond the original proposal. Applications are considered for one-time-only projects. Applicants should also document any other current pending source(s) approached for funding of the project.

Selection Criteria

Application selection will occur daily. Upon receipt of the application and Administrator Endorsement Form, a grant selection committee will review and grade the application using the following criteria:

-  Educational benefits to students;
-  Integration of proposed project with school district curriculum;
-  Impact on student learning in mathematics, science, and technology; and
-  Funds unavailable through other sources.



THE PUBLIC EDUCATION FOUNDATION

Selection Committee

The committee is comprised of leaders representing the diversity of Nevada and include individuals from the community, business, non-profit organizations, civic, and education professions.

Evaluation

In accepting these funds, the teacher commits to utilize funds appropriately. Evaluation of the *Teacher Express* Program will include random monitoring of each funded grant. A committee representative may choose to conduct site visits or review budgets and program results to ensure the program is being developed and resources are being efficiently utilized.

Submitting an Application

Teachers should submit a one-page grant application to the Clark County Public Education Foundation via an e-application on the Internet. Teachers must receive approval from their immediate supervisor prior to completing the on-line application. Once the application has been submitted, the applicant must print the Administrator Endorsement Form and fax to CCPEF at 765-9858. If the Administrator Endorsement Form is not received, the application cannot be processed. The application is located on the Foundation web site at www.ccpef.org/express.

Deadlines

Applications will be reviewed by a Selection Committee on a daily basis. Applications received after 11:00 am on Friday of each week will be reviewed by the Selection Committee the following week. Applicants will be notified of the Selection Committee's decision within seven business days following the receipt of the application and the Administrator Endorsement Form.

Funding

Applicants may apply for funds up to \$500. Funds must be spent within one year's time of the award granted. Grant awards will be deposited into a district trust account at your school. *Teacher Express* dollars are allocated to individual teachers, once per year, on a first come first serve basis until the funds have been depleted.

For more information, please contact:

Kevin Biesinger at The Public Education Foundation, 799-1042.